



OSU DAYS OF SERVICE | SITE INFORMATION FORM

Site name to use online:	
Project location - address and any additional instructions:	
Website of project site:	
Description of organization/mission of the project site:	
Please email osualum@osualum.com any photos and logos to use on your project's webpage.	

PROJECT DETAILS

Project Start/End Times:	
Project Description (what will volunteers do?):	
What should participants bring: (need gloves, hand tools, etc)?	
Are there restrooms available?	
Is there free drinkable water available?	
Parking and accessibility information:	
Max number of volunteers:	
Meeting location at the site:	
Minimum age of participants:	
Any safety concerns participants should be aware of: (located next to a river, poison oak at the site, etc.)	
Does the volunteer site have a liability form or waiver:	<input type="checkbox"/> Yes. Please email a blank form to: osualum@osualum.com <input type="checkbox"/> No
Is there a location on site for participants to have lunch/refreshments?	
Sponsor name: (if lunch is sponsored or discounted)	

Lead Volunteer Information

Name of Lead Volunteer:	
Address to mail event supplies (either to your address or site)	
Volunteer phone:	
Volunteer email:	
You have my permission to post online: (check all that apply)	<input type="checkbox"/> Name <input type="checkbox"/> Email address <input type="checkbox"/> Phone number

Please email your completed form to: osualum@osualum.com